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|  | 🞂Joe Blogg  **Availability**  Monday day and night, Thursday- Sunday day and night.  Australian Driver’s License  123 Black Street, Melbourne, 3000  Phone: [Type your phone number]  E-mail: [Type your e-mail address]  LinkedIn: Insert hyperlink to your linked in |

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|  | Overview  I am looking to obtain casual or part-time work in a café or bar in Inner Melbourne. I have had experience in the hospitality industry and really enjoy the fast paced nature of the industry. I am quick learner and will show commitment to any role I undertake. I am currently at university studying business; however, I have a lot of time available to work outside these hours.  Qualifications  SIT40416 Certificate IV Hospitality – Serve It Up Hospitality Training (Still completing)   * Bar, cocktails, beer pouring, basic coffee making, full sequence of service, tray service, customer service, teamwork, 3 plate carry and simulated services.   BSB42015 Certificate IV Leadership & Management – Serve It Up Hospitality Training (Still completing)   * Financial reconciliation, sales, leadership, stocktake, team management, conflict and complaint resolution, cash handling and shift reconciliation.   Current Victorian RSA – Responsible Service of alcohol  Current Victorian RSF – Responsible Service of food  **Level 2 First Aid**  Degree in Business - RMIT (Still completing)   * Majoring in human resources management   Experience  **Bobs Burgers** (F&B attendant)**,** 123 Black Street Melbourne Dec 2016 – June 2017   * Table and counter service, cash handling, POS (ordermate), end of shift reconciliation, open and close of the venue   **Pub School** (F&B attendant)**,** 62 Little Latrobe Street Melbourne ([Type the start date] –Current)   * Service of a 3 course set menu, bar, coffee, tray service, 3 plate carry and clear, order taking and using cover numbers.   Skills   * Food and beverage service (3 plate carry and 3 plate clear) * Full sequence of service * Tray service * Bar skills – mixed drinks, basic speed pouring, range of traditional cocktails * Basic coffee making * End of shift reconciliation * Open and close of venue including full pack down of all F.O.H areas   References *(ensure your references are aware)*  Bobs Burgers  Full Name and title  mobile number  Serve It Up  Trainers name and title (Trainer and Assessor)  9662 4904 |

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